

## Department of Epidemiology and Environmental Health MPH Program

### Important Events and Deadlines for 2018 - 2019

Date	Event	Students	Details
Monday, October 1, 2018 12:00 – 12:55 PM	<b>Mandatory event:</b> Integrative Project (IP) Orientation	Year 2	We will discuss the IP, including necessary steps/resources for completing IP in your second year. Year 1 students may also attend, but are not required.
Monday, October 1, 2018 5:00 PM	<b>Deadline:</b> Submit completed <a href="#">ATC Form</a>	Year	Forms for February conferral with committee signatures can be dropped off to Karen DeGarmo at 272 Farber or emailed to <a href="mailto:krklie@buffalo.edu">krklie@buffalo.edu</a> .
Monday, October 22, 2018 12:00 – 12:55 pm	<b>Mandatory event</b> Field Training Orientation	Year 1	The <a href="#">Director of Field Training</a> will share important information. Year 2 students will share their experiences in doing field training.
Monday, October 29, 2018	<b>Deadline:</b> Selecting IP topic and major advisor	Year 2	All Year 2 students should select an IP topic, type of project, competencies and identify their committee. Please copy <a href="#">Karen DeGarmo</a> and <a href="#">Dr. Mu</a> with an abstract or outline.
Friday, December 7, 2018	<b>Event:</b> IP Presentations <b>Deadline:</b> Submit <a href="#">M-Form</a>	Year 2	Students conferring Feb. 1 will present their projects and must stay for all presentations. Other students may attend, but are not required. Final paper due Dec. 14 <sup>th</sup> . Drop off signed M-form to Karen DeGarmo in Farber 272.
Friday, January 14-18, 2019	<b>Mandatory meeting:</b> Progress Report	Year 1 Year 2	Students should complete their progress report and then arrange to meet with their academic advisor for progress review and spring course selections.
Friday, February 1, 2019 5:00 pm	<b>Deadline:</b> Submit completed <a href="#">ATC Form</a>	Year 2	Forms for June conferral with committee signatures can be dropped off to Karen DeGarmo at 272 Farber or emailed to <a href="mailto:krklie@buffalo.edu">krklie@buffalo.edu</a> .
Monday, March 11, 2019	<b>Deadline:</b> Choosing Field Training site	Year 1	Students should confirm a field-training site with advisor approval. Meet with <a href="#">Bob Furlani</a> to initiate. Sign in to field training forms system and register in HUB for EEH 544.
TBA Spring 2019	<b>Mandatory event:</b> Career Workshop	Year 1 Year 2	Topics include: (1) job opportunities, resume & interview prep, resources available to students, networking strategies; (2) experience sharing: career developing
Monday, April 15, 2019	<b>Deadline:</b> Submit draft of IP paper	Year 2	Send draft to committee for review. Allow enough time for review and then to make any updates or adjustments. Refer to <a href="#">website</a> .
Thursday, May 9, 2019 8:00am-5:00pm	<b>Mandatory event:</b> IP Presentations <b>Deadline:</b> Submit <a href="#">M-Form</a>	Year 1 Year 2	Year 2 students will present their projects and must stay for all presentations on the day assigned. All Year 1 students should also attend. Drop off signed M-form to Karen DeGarmo in Farber 272.
Friday, May 17, 2019 5:00 pm	<b>Deadline:</b> Submit IP Final Paper	Year 2	Final Papers can be turned in on the day of your presentation, if no revisions are necessary. If you are required to complete revisions, the Final Paper must be submitted by this deadline to Karen DeGarmo (272 Farber or emailed to: <a href="mailto:krklie@buffalo.edu">krklie@buffalo.edu</a> ).
Friday, May 20-24, 2019	<b>Mandatory meeting:</b> Progress reports	Year 1 Year 2	Fill out student progress report. Meet with academic advisor for fall course selections. Fill out student progress report. Send copy to Karen DeGarmo.